



Do you represent the Seller, Buyer or both? *(Required)*

Real Estate Agent Name

Agent Email *(Required)*

Agent Cell Phone *(Required)*

Agent NMLS ID

Agent State License ID

Broker NMLS ID

Broker State License ID

Property Address

How many Buyers are there? *(Required)*

Seller 1 Information

Seller Name (Individual, Inc/LLC, Estate, or Trust)

Is the seller an Estate, Business, or Trust?

Seller Email *(Required)*

Seller Phone *(Required)*

Seller Marital Status *(Required)*

Seller's Spouse Name *(Required)*

Last 4 digits of Seller's SSN

Seller Forwarding Address (If Not Property)

Will Seller(s) Be Present at Closing?

Earnest Money

Earnest Money Held By:

Will the Earnest Money be returned at closing or taken out of commission?

Does this transaction involve a 1031 exchange?

Listing Broker Commission (%)

Selling Broker Commission (%)

Based on (\$)

Processing Fee (\$)

Processing Fee Paid By Seller or Buyer?

Shall Springdale Title, LLC prepare the deed? (N/A for FL properties)

Mortgage Lender(s) (Including Home Equity Lenders)

Account Number

Please indicate any changes to the legal status of the seller(s) since the time seller(s) acquired the property, such as marriage, divorce, name change, or death of spouse:

Is the property in foreclosure or subject to a bankruptcy?

Please indicate below additional charges to seller or buyer which should appear on the Settlement Statement: **HMS, bills, damage/repair invoices, home warranty invoices, inspection fees, contract addendums.**

Charge to

Item

Amount

If property is Condo or in PUD, please provide the following:

Name of Association

Management Company

Management Phone

Is this property a Mobile Home?

If so, please send a copy of the title if not already converted.

Will POA be needed by any party?

Will this be a remote closing for the buyer/seller?

Additional Notes



Please submit this form through the website, email to springdaletitle@springdaletitle.com or fax to **859-353-0966**